

**COMMAND PHASE
(PHASE THREE)
PROMOTION AGREEMENT**

**ADMINISTRATIVE OFFICER
ACHIEVEMENT**

10

FIRST LIEUTENANT

1. MEMBER'S LAST NAME, FIRST NAME, MIDDLE NAME		2. CAP IDENTIFICATION NUMBER	
3. MEMBER'S ADDRESS (STREET NUMBER/PO BOX, CITY, STATE AND ZIP CODE)		4. UNIT NAME AND CHARTER NUMBER	
TELEPHONE NUMBER:			

MEMBER AGREEMENT TO COMPLETE ACHIEVEMENT

Statement	Date	Member Initials
The C/2d Lt named herein shall, to the best of ability, complete all requirements for the Administrative Officer achievement on or before the date indicated. INDICATE DATE ⇒		
5. MEMBER'S SIGNATURE AND GRADE DATE	6. REPORTING OFFICIAL'S SIGNATURE AND GRADE DATE	

ACHIEVEMENT REQUIREMENTS

Item	Result	Date Completed	Staff Initials
Cadet Physical Fitness Test (CPFT)	MUST MEET PRESIDENT'S CHALLENGE FITNESS REQUIREMENTS FOR 60 TH PERCENTILE		
<u>Leadership Laboratory Chapter 9 Leadership: 2000 and Beyond Vol. II</u>	STAFF DUTY ANALYSIS (MUST ACCOMPANY THIS FORM)		
Aerospace Education <u>Aerospace: The Journey of Flight</u>	INITIAL SCORE: OPEN BOOK CHAPTER: 70 PERCENT MINIMUM CORRECTED TO 100%		
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Aerospace Education <u>Aerospace: The Journey of Flight</u>	INITIAL SCORE: OPEN BOOK CHAPTER: 70 PERCENT MINIMUM CORRECTED TO 100%		
Aerospace Education Service As Mentor	MENTORING RECIPIENT: MODULE: RECIPIENT'S INITIALS:		
Moral Leadership Participation	LEADER: SUBJECT:		
Cadet Oath	RECITE FROM MEMORY—MAY RETEST AS MANY TIMES AS NECESSARY TO ATTAIN 100 PERCENT ACCURACY		

REVIEW

Item	Date	Staff Printed Name and Grade	Staff Signature
Personnel File Updated			

MEMBER IS ELIGIBLE FOR PROMOTION TO CADET FIRST LIEUTENANT

SIGNATURE AND GRADE OF CADET COMMANDER DATE	SIGNATURE AND GRADE OF DEPUTY COMMANDER FOR CADETS DATE
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